

NSW Cat Fanciers' Association Guidelines for a CovidSafe Plan for Cat Shows.

This document is designed as a Guideline for each Affiliate to produce their own CovidSafe plan for their event. The mandatory items are not negotiable as per NSW Government requirements.

In light of the global pandemic caused by Covid19, NSW Cat Fanciers' Association has a duty of care to the community to ensure that each Affiliate has a documented CovidSafe plan in place prior to the event date.

Each Affiliate wishing to conduct a show must provide NSW Cat Fanciers' Association the following documents when the Show Schedule is submitted for approval:

- a copy of their CovidSafe plan on club letterhead
- a copy of the CovidSafe Plan from the venue (as they are responsible for general cleaning of the venue prior to your event)
- completed Risk Assessment form

Please be aware that any financial loss incurred due to Covid19 is **NOT** covered under the Insurance Policy. Any claims will be submitted to the Insurer as per the normal process.

We understand that attending Cat Shows is a great source of social contact for many of our members, and we all miss catching up with friends.

We acknowledge that attendance at a show is a personal choice, but we urge our Affiliates to consider those people who fall into high risk categories. There are many in our Cat Fancy and wider family/friend/community groups who are vulnerable and may need guidance on whether attending a show is the right thing for their individual circumstances.

There is no specific NSW Government CovidSafe plan for cat shows and the items in this guideline have been sourced from other Plans produced by the government, as well as items specific to cat shows.

For further information regarding CovidSafe plans, please visit <https://www.nsw.gov.au/covid-19>

Mandatory Requirements

These are not negotiable and must be included in your CovidSafe plan and exhibitor information.

Affiliate Information

- Affiliate Name
- Plan Completed By
- The dedicated Responsible Person on Show Day for overseeing CovidSafe Plan is implemented across the entire show day

Wellbeing of Judges, Workers, Exhibitors and Public

- No admittance of anyone who has been unwell or has been in Victoria or in contact with anyone who has been in Victoria or Covid19 hotspot in the past 14 days
- No international travellers to be admitted
- Provide workers & exhibitors with information on Covid19 such as when to get tested, physical distancing and cleaning
- Display conditions of entry for workers, exhibitors and public (show schedule, entry points to venue)
- The nominated Responsible Person must be prepared to address any items of non-compliance of the CovidSafe Plan (this may include requiring anyone who is not complying to leave the venue)

Physical Distancing

Current NSW Government restrictions must be adhered to at all times

Calculate the useable floor space (not including floor space covered by tables, chairs, etc) to determine your maximum occupants. E.g. Length = 5m, Width = 10 m. Area in SQM: $5 \times 10 = 50$. Max pp: $50 \div 4 = 12.5$. (12).

- 1.5m spacing between individuals AND
- 4 sqm per person based on the usable floor space (ie. heavy traffic areas, in bays, kitchen area)
- A minimum of 25cm between cages OR 2 x cages on 1.8m table or 3 x 61cm cages on 2.4m table with staggered exhibitor attendance to comply with 1.5m social distancing
- Staggering of exhibitors must be done to meet 1.5m social distancing (ie: exhibitors benching their cats must be every other cage & rotated to ensure equal time per exhibitor).

Hygiene & Cleaning

- Signage and floor markers
- Hand sanitiser around the venue (must have hand sanitiser at entry/exit points and catering area)
- Cleaning of tables (trestles, judges tables, eating areas)
- No sharing of food items
- No sharing of cat items (curtains, litter trays, grooming powders/combs etc)
- Bathrooms to be well stocked at all times with soap and paper towels

Catering

- No in hall prepared catering – Off site prepared food for Judges/workers, individually wrapped and prepared by a licensed provider is acceptable.
- Workers to wear gloves .

Your CovidSafe Plan must include details on how you intend to implement, manage and/or control these items

- Show set up / Show pack down
- Maximum number of exhibits (if capping numbers is required)
- Exhibitor entry (morning, during the day, end of day)
- Exhibitors entering/exiting venue to bring in cages/trolleys etc
- Vetting
- Vet queue
- Benching and set up of exhibits
- Catering and meal area/seating
- Food preparation and hygiene
- Distance between tables and cages
- Seating for exhibitors
- Seating in judges only areas
- Judges / Stewards / Cardwriters
- Judging process (eg. No steward or no cross handling of exhibits, spray bottles, teasers etc or steward to disinfect table only with judge completing all handling of exhibits)
- Trophy distribution
- Exhibitors attending to their own cats between judging
- Exhibitors handling other people's cats/trolleys/etc
- Exhibitor seating
- Maximum number of people in the venue at any given time (to meet the 4sqm per person rules)
- Attendance list with contact details for Judges, All Workers, Exhibitors and Public
- Judges presenting their Top 5 cats in each bay (if applicable)
- Overall winners presented (ie Top 10 Kittens/Cats) at the end of the day in front of gathered exhibitors (if applicable)
- Reimbursement of entry fees etc if circumstances change and show cannot proceed (regardless of reason for cancellation)
- Record keeping with contact list for all people entering the hall including a record that everyone has been asked if they have been unwell or from Victoria in the 14 days prior to the show
- Show worker contracts should include clause that worker will comply with COVID19 rules of the day.

Items that must be included in your Exhibitor Information in the Show Schedule

- The show is being run under a CovidSafe plan
- By entering the show, exhibitors agree that they have read the CovidSafe Plan included in the schedule and that they will comply with the requirements.
- If there is maximum number of exhibits being accepted
- If the show is Open or Closed judging
- How exhibitors will be admitted in the morning to vetting / bench / set up their exhibits
- How exhibitors will depart at the end of the day
- If you will be limiting the amount of time for exhibitors to set up/groom their exhibits
- If grooming will be allowed in the venue
- Whether Judges will have Stewards
- If you are limiting the number of people accompanying an exhibitor
- Exhibitors to bring their own hand sanitiser and food /drinks

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